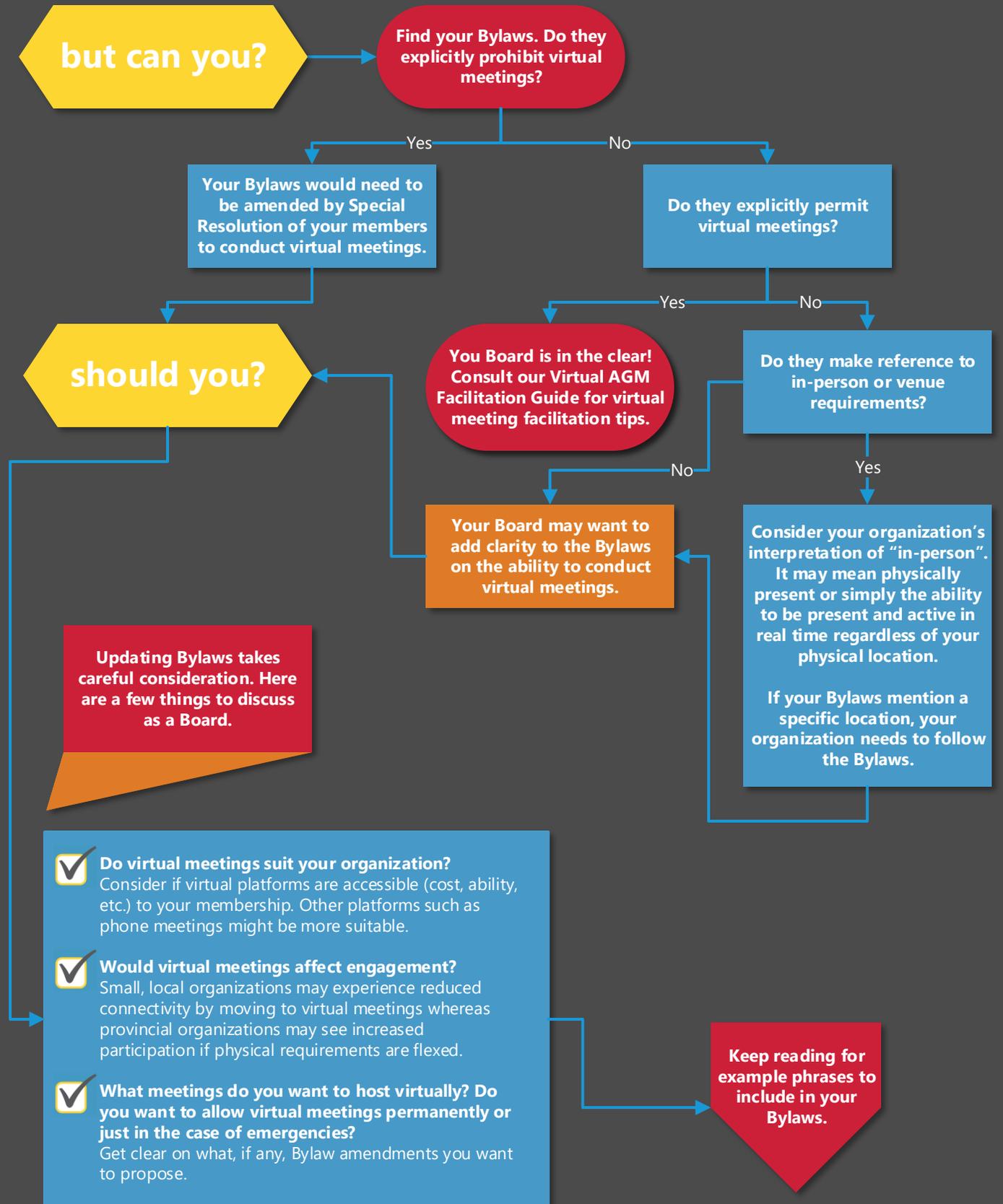




Your Board wants to hold virtual meetings...





Example Phrases

to allow for virtual meetings permanently

Participation by Electronic Means at Members' Meetings

If XYZ chooses to make available a telephone, electronic or other communication method that permits all participants to communicate adequately, in the opinion of XYZ, with each other during a meeting of Members, any person entitled to attend such meeting may participate in the meeting by means of such telephone, electronic or other communication method.

A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of this Bylaw, any person participating in a meeting of Members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the Act, by means of any telephone, electronic or other communication method that XYZ has made available for that purpose.

Members' Meeting Held Entirely by Electronic Means

If the Directors or Members of XYZ call a meeting of Members pursuant to the Act, those Directors or Members, as the case may be, may determine that the meeting will be held, in accordance with the Act and the Regulations, entirely by means of a telephone, electronic or other communication method that permits all participants to communicate adequately with each other during the meeting.

Meetings by Phone, Email, Video Conference or any other Remote Communications Option

Any or all Directors may participate in a meeting of the Board or of a Committee of the Board by any remote communications option that permit all persons participating in the meeting to effectively communicate with one another, as agreed by those Directors present at the meeting. A Director participating in a meeting by such means is deemed to be present at the meeting.

Voting in meetings

Business is conducted at Board Meetings by Resolution on Motions. Motions arising at any meeting of the Board will be decided by a majority vote of Directors in attendance, given by a show of hands or by any other means which clearly indicates the affirmative vote, negative vote, or abstention from voting of each Director present. An abstention from voting is only available to a Director if they were not present for a discussion of the subject matter of the Motion. The Chair of the meeting may vote on any matter. In the case of an equal number of votes, the Motion will fail.



Example Phrases

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Electronic Voting

Electronic voting is available for any Board or Committee Meeting as follows:

A. Motions after Meetings based on discussions during Meetings. Directors may decide, for whatever reason, to obtain a post-meeting electronic vote on any matter discussed during the Meeting if a majority of Directors agree to do so during the Meeting. In order to get an electronic vote in connection with a meeting of the Board or a Committee at which a quorum was present, the votes that would have been required at that meeting to pass any related motion will be required via electronic voting. Only those Directors in attendance at the meeting who participated in the discussion may vote on any motion related to the discussion unless the motion is dealt with under (c).

B. Only the President may afterwards request an electronic vote on a matter discussed at a prior meeting. The vote is initiated by the President's electronic request to all Directors that includes the Motion wording and all related materials for consideration, including a brief summary of the prior discussion. Each Director may either vote for or against the Motion, but may not suggest changes to the wording of the Motion. If the Motion fails, then a majority of Directors may request in writing that the President initiate a new vote with new Motion wording requested by a majority of Directors in writing. The deadline for receipt of electronic votes is two (2) business days from the electronic request. The Motion will pass if a majority of Directors who participated in the discussion at the prior Meeting vote to approve the Motion within the two business days. If voting is tied, the motion fails.

C. Electronic Motion Without Meeting. For purposes of taking action without a meeting, electronic voting is permitted as follows: The President is able to request an electronic vote on any matter requiring between meetings. The President must request an electronic vote between meetings if requested to do so by a majority of Directors in writing. The vote is initiated by the President's electronic request to all Directors that includes the Motion wording and all related materials for consideration. Each Director may either vote for or against the Motion, but may not suggest changes to the wording of the Motion. If the Motion fails, then a majority of Directors may request in writing that the President initiate a new vote with new Motion wording requested by a majority of Directors in writing. The deadline for receipt of electronic votes is two (2) business days from the electronic request. The Motion will pass if a majority of Directors votes to approve the Motion within the two business days. If voting is tied, the motion fails.



Example Phrase

to allow for virtual meetings in the case of an emergency

When an emergency is declared by municipal, provincial and/or federal government(s), the following emergency actions may be taken:

- A. The time and date of the annual meeting may be cancelled, postponed, or changed to any other date.
- B. Regular, special or annual meetings of the association may be conducted using any means of communication by which all members participating in the meeting can hear each other simultaneously during the meeting. A member participating in a meeting by this means is deemed to be present in person.
- C. Notice of meetings may be given by email or by telephone.
- D. Voting, to include ballot votes, may be done electronically.

Questions about governance?
Email us!